



NEFA Sub-committee Report Sheet



Nefana.org Website Committee Report July 22th2009 “Our primary purpose is to carry the message of Narcotics Anonymous via the internet”

Last meeting Date: June, 17 2009

Next meeting see ASC page or read minutes

Contact Information:

Web-Chair: “Lee” Leland M. Webchair@Nefana.org 443-797-3195

Non-Voting Web Secretary Suzanne B Websecretary@nefana.org 443-517-3271

Webmaster Matt F. webmaster@nefana.org 410-591-3045

Alt Webmaster Mike C. altwebmaster@nefana.org 443-703-8336

Terri C Webdesign@nefana.org 443-465-0086

Brothers/ Sisters in Service,

On July, 18th a new beta testing area was created to start the development of a CMS (content management system) driven second generation website to better serve our area and the Fellowship of Narcotics Anonymous as a Whole.

- ❖ Meeting Support: 7:30 Wednesday There Is A Need posted
- ❖ Pending Election Page posted
- ❖ June Minutes –July Elections 2009 posted
- Na News Page Updated
- H&I Minutes posted
- Phone-line Minutes posted
- Hosting account converted to Linux
- JOOMLA CMS beta testing implemented
- Convention Articles of Incorporation posted

From Jan 1st – July 18th, 2009 **3084** Hits include (23 states 100 + cities and 13 countries).

All Meetings needing support please fill out the meeting support sign up sheet on the back table.

All New ASC and North East Freedom Area Subcommittee members please submit your contact information to Nefana.org via our ASC contact sign up sheet.

We are requesting the co-operation of all subcommittees to provide documents for posting in a timely manner our turn-around is minimum 72hours maximum 120 hours to help better serve our Area. We may be contacted via email or by phone using the above contact information. We also welcome input from all members of Narcotics Anonymous through the email provided on our website.

We are here to serve Narcotics Anonymous.
In Loving Service,

Chair Nefana.org Nefana.org Website Committee
Brother “Lee” Leland M



NEFA WEB SITE COMMITTEE MEETING MINUTES

July 15th, 2009

“Our Primary purpose is to carry the message of Narcotics Anonymous via the Internet.”

Meeting opened at 7:25 p.m. with the Serenity Prayer.

Nefana.org Committee

Chair Leland M. Non-Voting Secretary Suzanne B., Webmaster Matt F. Alt webmaster Mike C. Graphics Terri C

Review of Last Month's Minutes: Last months minutes were reviewed.

Chair Report Leland M.

On July 11th 2009 a Pending election page was posted with the current Nominees names from ASC June 2009.

- ✓ H&I Minutes notice were posted.
- ✓ Phone-line Minutes were posted
- ✓ Meeting Support Page: There Is A Need Wednesday 7:30 posted
- ✓ Na News Page updated
- ✓ Trademark In Old Baldy's Eye Posted
- ✓ Changes to the Tuesday map posted

Questions and suggestions/Submissions for the nefana.org sub-committee Agenda on July 14th 2009

- Q. how should I request tapes of past speakers for our Area's Speaker Archive.
- Q. What progress have we made on the CMS project
- Q. How shall we delegate the responsibility of posting new contact information after the next election ASC July, 2009 Phone number and Email addresses Contact Page.
- Meeting update forms
- Flyers content and printing responsibilities
- Note need contact information hard copy and meeting support page sign up to be printed for area.

Secretary Report

NA

Acting-Webmaster Report Matt F.

Matt F. Presented a written Report a about CMS costs, Pros and Cons CMS4U doc available on request



Web-Research note: Ross verbally relinquished his position before nefana.org July 2009 in a conversation with Web-chair Leland M

Alt-webmaster Report Mike C.

Mike gave a verbal report about CMS Implementation.

Suspended Web Master Report Irvin E.

Irvin E. attended nefana.org 2009 at 7:35 pm to redress his suspension

Old Business

The work completed as result of the May 2009 Nefana.org meeting was brought up again in discussion at this meeting regarding CMS and task delegation.

New Business

*Convention Articles of Incorporation posting

1. CMS Hosting and Implementation and EST time to complete prototype
2. Contact Convention committee to request past tapes of Speakers for a NEFANA Audio site.
3. Flyers and Flyer contest.
5. Elections and Update of Contact Information
4. Irvin E. Redress

Summary of Subsequent Discussions

Diana Convention Chair discussed via speaker phone posting of the Convention Articles of Incorporation with some contention from the Web Chair Lee Leland M. due to grammar mistakes and also point of question discussed with Mike C. Area Chair.

- ❖ Matt F Presented his CMS document and the discussion continued until a unanimous decision was made to move forward and start developing a CMS driven prototype site. Strong approval was given to use JOOMLA CMS by both Matt F. and Mike C. citing ease of use and implementation.
- ❖ Costs for upgrading of our hosting account was presented as \$75 and was agreed to be motioned for a cap of \$100
- ❖ Estimated completion time was projected at 45- 60 work days.
- ❖ Current responsibilities were delegated for posting new contact information and Documents were delegated to the entire committee observing a lateral management/maintenance internal policy.
- ❖ Flyers were tabled pending asking Web Secretary Suzanne B's advice.
- ❖ Irvin E. Redress Irvin turned down his redress offer of RCM with Password and server access pending Matt F. 's end of term as webmaster in November.

Meeting closed at est. 8:25 p.m. with the Serenity Prayer.

Findings 07/19/09 Work completed and/or in progress

Minutes posted Web site, Phone Line, H&I

NA News Page Updated

JOOMLA installed on Godaddy Server

JOOMLA Beta area created

Hosting account upgraded to Linux

Work in Progress:

Nefana.org CMS Beta In development

The August meeting is (08/11/09) See ASC Page

Submitted to "The North East Freedom Area of Narcotics Anonymous

In Loving Service,
Brother "Lee" Leland M

NORTHEAST FREEDOM AREA MOTION FORM

Date: July 22nd 2009

Submitted by: Nefana.org Website Committee

Seconded:

by: _____

Motion: To Procure Funds to increase the usefulness and attraction of our web-presence by researching, creating & developing a CMS content management driven website in the amount not to exceed \$150 for the remainder of the North East Freedom Areas hosting plan. This will include a physical 16 gig USB data backup average cost \$50 and subscriptions and professional template access allowing for the addition of interactive extension modules and archiving options for NEFA'S documents. Also includes a quarterly paper budget of \$40 at staples current average for 2500 sheets in a case.

Intent: The Intent is to provide the North East Freedom Area of Narcotics Anonymous as well as the Fellowship as a whole a site that will carry out the Nefana.org Primary Purpose to carry the message of Narcotics Anonymous vi a the Internet keeping Accordance with 5th tradition That Each group has but one primary purpose to carry the message to the addict who still suffers.

Voting Motion Status

For: _____ **Passed:** ___!_____

Abstain: _____ **Failed:** _____

Against: _____ **Tabled:** _____