

**NORTHEAST FREEDOM AREA
LITERATURE REPORT
DECEMBER 2015**

<u>MONEY COLLECTED IN NOVEMBER:</u>	<u>\$1272</u>
<u>LITERATURE ORDERED IN DECEMBER:</u>	<u>\$1268.92</u>
<u>CURRENT LITERATURE ON HAND:</u>	<u>\$7046.23</u>

Please announce that we need help at area! No clean time requirement to fill orders.
1 year to collect money.

HOW TO SUBMIT YOUR LITERATURE ORDER:

1. TAKE AN ORDER FORM AND A LETTER/NUMBER CARD FROM THE BACK STAGE.
2. WRITE YOUR LETTER/NUMBER ON THE TOP OF YOUR ORDER FORM, AND THEN FILL OUT ACCORDINGLY.
3. PLACE YOUR COMPLETED FORM IN THE CORRESPONDING BOX ON THE BACK STAGE.
KEEP YOUR LETTER/NUMBER CARD WITH YOU, AND VISIBLE SO THAT WE MAY QUICKLY AND EASILY DELIVER YOUR ORDER
4. RELAX AND WAIT FOR US TO BRING YOUR ORDER TO YOU. ☺

SOME REMINDERS:

- PLEASE SUBMIT YOUR ORDERS NO LATER THAN 7:30PM
- THE ORDERS ARE FILLED AS QUICKLY AS POSSIBLE, PLEASE BE PATIENT.
- CHECK YOUR ORDER BEFORE YOU LEAVE. IF THERE ARE ANY PROBLEMS, PLEASE SEE ANY LITERATURE COMMITTEE MEMBER.
- ONLY LITERATURE COMMITTEE MEMBERS ARE PERMITTED AT THE MONEY TABLE IN THE BACK. PLEASE BE RESPECTFUL OF THIS.

In Feline Service,
Tony O - 443.871.6019
Chair- NEFA Literature Committee