

**NORTHEAST FREEDOM AREA  
LITERATURE REPORT  
APRIL 2015**

<u>MONEY COLLECTED IN MARCH:</u>	<u>\$1468</u>
<u>LITERATURE ORDERED IN APRIL:</u>	<u>\$1465.52</u>
<u>CURRENT LITERATURE ON HAND:</u>	<u>\$7061.63</u>

We will be conducting a complete inventory May 7<sup>th</sup>.  
Will have results and updated "literature on hand" total next month.

**HOW TO SUBMIT YOUR LITERATURE ORDER:**

1. TAKE AN ORDER FORM AND A LETTER/NUMBER CARD FROM THE BACK STAGE.
2. WRITE YOUR LETTER/NUMBER ON THE TOP OF YOUR ORDER FORM, AND THEN FILL OUT ACCORDINGLY.
3. PLACE YOUR COMPLETED FORM IN THE CORRESPONDING BOX ON THE BACK STAGE.  
\*KEEP YOUR LETTER/NUMBER CARD WITH YOU, AND VISIBLE SO THAT WE MAY QUICKLY AND EASILY DELIVER YOUR ORDER\*
4. RELAX AND WAIT FOR US TO BRING YOUR ORDER TO YOU. ☺

**SOME REMINDERS:**

- PLEASE SUBMIT YOUR ORDERS NO LATER THAN 7:30PM
- THE ORDERS ARE FILLED AS QUICKLY AS POSSIBLE, PLEASE BE PATIENT.
- CHECK YOUR ORDER BEFORE YOU LEAVE. IF THERE ARE ANY PROBLEMS, PLEASE SEE ANY LITERATURE COMMITTEE MEMBER.
- ONLY LITERATURE COMMITTEE MEMBERS ARE PERMITTED AT THE MONEY TABLE IN THE BACK. PLEASE BE RESPECTFUL OF THIS.

In Feline Service,  
Tony O - 443.871.6019  
Chair- NEFA Literature Committee